



OXFORD & WITNEY ARTISTIC SWIMMING CLUB

Role Description - Head Coach

1. To set direction and performance targets for the Oxford & Witney Artistic Swimming Club (OWASC), specifically relating to the Annual Plan and Swim Mark Action Plan. To support and implement the initiatives of Swim Mark.
2. Provide a committed and professional approach towards coaching, supporting all swimmers / members to reach their full potential. To ensure all teaching staff receives relevant information/support in order to deliver a consistent standard of teaching throughout the Club.
3. To construct an annual training and competition programme based around the principles of LTAD. Prepare training session plans for all squads and allocate water time accordingly.
4. Coordinate and allocate the appropriate number and level of coaching staff to be available for all training sessions including land training. Some of this responsibility may be delegated to other coaches where appropriate.
5. Provide a swimmer/parent education programme focussing on a variety of synchronised swimming related topics and lifestyles issues.
6. Attend all appropriate competitions, grade assessment days and training camps or delegate to appropriately qualified coaches and team managers where necessary. Liaise with other Club's on England Squads, Beacon Squads and Regional development squads.
7. Monitor swimmers' individual progress regarding skill development and ability to participate in figure and routine competitions.
8. Perform a management role and organise regular meetings for all coaching staff. In conjunction with the other Coaches, set performance targets relating to Age Group and Development Squads, as well as other areas of Club development.
9. Interact and consult with the Club Committee and attend Club Committee meetings.
10. Attend to other such general duties associated with the post of Head Coach.
11. Follow Health & Safety Procedures and the Swim England Safeguarding Policy. Be aware of and understand the facility Emergency Action Plan (EAP) and Normal Operating Procedures (NOP) for each venue.
12. To mentor and provide support for all less qualified coaches to enable their progress through coaching pathways.
13. To undertake regular CPD to maintain "up to date" coaching practices and to strive to achieve the highest Coaching qualification level available and applicable.

This Role Description sets out the main aspects of the job, but it should not be taken as a complete description of the job in its entirety.